

INSTITUTION

Name of institution	HAUTE ECOLE LIBRE MOSANE – HELMo
Erasmus code	B LIEGE37
PIC	949660071
OID	E10108440
Address & Phone number	Mont Saint-Martin 45, 4000 Liège +32 4 220 16 23
Website	https://www.helmo.be/fr/international
Institutional coordinators	<ul style="list-style-type: none"> Julie Guiot j.guiot@helmo.be – Head of International Office Manon Habay m.habay@helmo.be – Incoming Officer
Nomination deadline	<ul style="list-style-type: none"> Autumn: 15 May (opening on 1st March) Spring: 15 November An email must be sent to the relevant departmental international officer (cf. page 3), stating the first and last name and the course programme the student will attend. A nomination link will be sent afterwards
Application deadline	<ul style="list-style-type: none"> Autumn : 1st June Spring: 1st December
Academic calendar	<ul style="list-style-type: none"> Autumn semester: 14th September to 18th December 2026 <ul style="list-style-type: none"> Welcome days: 9th to 11th September 2026 Exam period: 4th January to late January 2027 Spring semester: 1st February to mid/late May 2027 <ul style="list-style-type: none"> Welcome days: 27th to 28th January 2027 Exam period: late May to late June 2027
Orientation Days Welcome Days (compulsory*)	<p>Welcome, social activities, visits, meetings, seminars</p> <ul style="list-style-type: none"> Autumn semester: 9th to 11th September 2026 Spring semester: 27th to 28th January 2027 <p>*Please note that the welcome days are compulsory for every incoming student on an exchange program at HELMo. Only those having academic obligations at the partner institution will be excused. If the student doesn't attend the welcome days, the exchange will be cancelled.</p>
Contact people	See page 4



COURSES OFFER

Course offer for exchange students	https://www.helmo.be/fr/international/erasmus-exchange-programs Note: no exchange in English is possible in the Economics and Law Department during the Spring semester, except in the Accounting study programme
Language of instruction	<ul style="list-style-type: none"> • French (min B1) • English (min B1) ONLY in the Economics and Law Department (International Business and Marketing courses) during the Autumn semester
Evening course in French as a foreign language	Autumn / Spring Info in English: https://www.islv.uliege.be/cms/c_10758209/en/course-classes Info in French: https://www.islv.uliege.be/cms/c_10758209/fr/cours-en-journee-/-en-soiree
Belgian Culture and Heritage (BCH)	HELMo offers a course in English called "Belgian Culture and Heritage". It includes the orientation days and various cultural activities during autumn and spring semesters. Some activities will cause extra costs (max. €50 for all the activities). It is worth 2 ECTS if mentioned in the learning agreement (LA). However, all exchange students are welcome to join the cultural activities, even if it is not included in their LA.
Grading system	HELMo uses the Egracons system http://egracons.eu/

General contact	Manon Habay m.habay@helmo.be
Housing	https://www.helmo.be/fr/international/etudier-a-liege-en-pratique
Visa	<p>https://diplomatie.belgium.be/fr</p> <p>- Students coming directly from a country outside the European Union must:</p> <ol style="list-style-type: none"> 1. Apply for a visa in their country at the Belgian embassy or consulate. 2. Provide proof of: <ol style="list-style-type: none"> a. Sufficient means of subsistence; b. A valid passport; c. Health insurance; d. Acceptance for an exchange at a higher education institution in Belgium e. not being a threat to public health or public order f. Payment of a fee <p>- Non-European students following a regular study programme in a European country must</p> <ol style="list-style-type: none"> 1. Ensure that their residence permit covers the entire period of their stay in Belgium. 2. Provide proof of <ol style="list-style-type: none"> a. Sufficient means of subsistence; b. A valid passport; c. Health insurance; d. Acceptance for an exchange at a higher education institution in Belgium e. not being a threat to public health or public order 3. Send the documents to m.habay@helmo.be, who will submit the application to the Immigration Office.
Insurance	https://www.helmo.be/fr/international/etudier-a-liege-en-pratique
Inclusion	https://www.helmo.be/fr/inclusion-statuts-specifiques
ESN	esnhelmo@esnbelgium.org



CONTACT PEOPLE

This table mentions contact people in charge of exchange students and of the digital learning agreement (DLA) signature in each department and/or study programme.

Department	Study programme	Contact
Economics and Law	0410 - International business, International cooperation (0312)	Léticia Lemaire l.lemaire@helmo.be
	0410 – Accounting 0410 – Public Administration (Master)	Patrick Coppens p.coppens@helmo.be
	0410 – Marketing 0415 – Management Assistant	Fanny Bertrand fa.bertrand@helmo.be
	0421 - Law 0410 – Insurance and Risk Management	Pieter Jans p.jans@helmo.be
Healthcare	0913 – Healthcare 0914 - Medical Laboratory Technologist	Kathleen Mariën k.marien@helmo.be
	Social	0923 – Social Worker Delphine t'Serstevens d.tserstevens@helmo.be
Education	0112-0113-0114 – Teacher Training	Martine Wilmots & Sophie Motter international.education@helmo.be
	0920 - Youth worker specialised in psycho-educational counselling	Emilie Minguet e.minguet@helmo.be
IT and Technical	0410 - Techniques and Services 0612 - Robotics 0711 - Industrial Engineering 0713 - Sustainable Energy Engineering 0714 - Automation 0610 - Computer Sciences	Olivier Praz o.praz@helmo.be
	0723 – Fashion Techniques	D. Thonnard d.thonnard@helmo.be